“Changing Our Lives” Outline

Student Name

Instructor Name

Correct date

\***Please note that the purpose of this template is to assist you with correctly formatting an outline. This sample outline is *not* on an approved topic, and the thesis statement, main points, and supporting details should not be used in your outline.Please carefully review the Assignment Overview document (located in assignment link) for the approved topics.Also, your outline should *not* include complete paragraphs, entire speech, or an essay. \***

**Sample Student Outline**

**Topic:** Employee of the Month | You have been given an award for

“Employee of the Month” and must give an acceptance speech at an award

banquet. Deliver your speech of acceptance.

**Introduction**–

## Capture your audience’s attention with a quote, anecdote, or personal experience

## Build up to the main reason for the speech

**ThesisStatement -** I have now chosen to go to college at this juncture in my life because of financial, personal, and emotional reasons.

I. **First Main Point** – Financial Reasons

A. Secure and comfortable financial future

B. Dissatisfaction in current job

C. Goals for the future

II. **Second Main Point** – Personal Reasons

A. First in family to graduate from college

B. Make family proud.

C. Positive role model for children.

III. **Third Main Point** – Emotional Reasons

A. Overcome self-doubt

B. Past negative experience

C. Understanding my abilities

**Conclusion** –

1. Restate thesis statement and main points
2. Summarize presented ideas
3. Conclude with compelling remark